

# Agenda Rep Council: December 5, 2018 (4:00-6:00) SHS

Present: Mark Janick, Kevin Courchesne, Michelle Killam, Suzanne Wosko and Noreen Harnett

Website for Suffield Education Association = [www.suffieldteachers.org](http://www.suffieldteachers.org)

## Chris Cosma: Treasurer's Report

- All reports are up to date.

## Michelle Killam: Secretary's Report & Membership Chair

- Membership Rosters arrived on 11/30 to be updated by 1/15
  - verify all changes from the fall were processed correctly
  - changes to the roster will be sent back
- All membership data is up to date.
  - the new Spaulding teacher has joined SEA/CEA/NEA
  - membership card will be sent directly to her at Spaulding

## Kevin Courchesne: VP's Report & PR&R Chair

- 10 min meetings (will be emailed)

## Mark Janick: President's Report

- New Contract
    - Discussion to clarify language
    - Discussion about the ease of conversation with the BOE during negotiations
  - Stipend Committee
    - A stipend committee will be organized
      - Faculty/staff will be asked to give information to the committee
        - Mission of the group
        - Details about participation
        - Hours spent with the group
  - Sick Days vs. Personal Days
    - Use them the way you see fit...don't let admin how to use them
- Superintendent
- As Superintendent Karen Berasi will not be returning for the remainder of the school year, Mark Winzler will continue to serve as Interim Superintendent until June 30, 2019 or until a new superintendent begins, whichever comes first.
  - The Suffield BOE appointed itself as the Executive Search Committee for a new superintendent. This then begins the process for the search. The

Board will consider whether to use an outside search firm to assist them in the search process. Requests for proposals for search firms will be sent out this week. A search normally lasts 4-6 months.

- Special Education
  - In order to address student needs and to increase communication with staff and parents, the Board also approved the creation a second Special Education Supervisor for the secondary level. This position will begin this school year as soon as a person is appointed. There will therefore be an elementary supervisor (PK-5) and secondary supervisor for special education. The posting will go out soon.
- Curriculum Coordinators
  - A job description has been prepared for Curriculum Chairs
    - The document discusses
      - Reports to
      - Supervises
      - Position Summary
      - Evaluation
- Administration in Classroom
  - Expect administrators, Curriculum Chairs and Curriculum Leaders to be in classrooms
- 12 hours Outside School Day
  - Total 12 hours outside of contractual day Conferences, Math Night, Step-Up Night, Orientation etc.
- Computer Use Policy
  - Discussion of
    - Educational Screenings of Documentaries
    - Netflix and their policies
- Missing Emails
  - Be sure you update your email with CEA to ensure you receive communication from Mark Janick

Meetings for the year:

Every meeting will start at 4:00 PM and end by 6:00 PM..

Jan 2 Spaulding, Feb 7 SMS, March 7 McAlister, April 3 Spaulding,

May 13 & 20 SEA General Mtg SHS / Spaulding & SMS / McAlister, June 5 SHS