

SEA REP October Meeting

Oct 2, 2022 3:30-5:00 PM

High School Room 610

Michelle Killam (Membership Chair/Secretary):

- Membership update
- Nonmembers:
 - Sharon Bourque- Art McAlister

Shannon Picard (VP/Treasurer):

- Updates/Changes

Mark Janick (President):

- Meeting dates for rep for TVT
 - Possible Dates and Times 10:30-12:00 Oct 19, Jan 18, April 18
- SEA Email list emailed for each building check
- New Teacher check-in
- “30” Day clause if you are resigning
- Covering during Prep (200 mins a week)
- Personal Days/Sick days/Ill Family before vacations or long weekends
- New Evaluations (PDEC) updated online
- PDEC meeting with Kate Fields
- PLC update?
- Retirement Workshops added to website
- Website updated weekly
- Monthly Dunkin giveaways at Ten-Minute Meetings
- McAlister rep update, New High School JH?
- Negotiation sign up?
- Administrative Meetings once a month ****MANDATORY****
- Ten-minute meetings once a month ****MANDATORY****
- How are the schools?
 - Spaulding
 - McAlister
 - Middle
 - High

October Ten Minute Meeting

- **Please make sure you are getting the proper 200 minutes of prep time per week, and a proper 30 min duty free lunch every day.**
- **New evaluation being created this year through PDEC for implementation next year. Check out website for new information.**
- **If leaving job for a new job there is no 30 days clause. You can resign whenever. Two weeks is nice, 30 days if going to another school in CT.**
- **Retirement Workshops added to SEA website. Sign up online.**
- If you have an issue with another teacher, come to SEA rep first before administration if possible.
- If you are a witness or called on about DCF. Please contact Mark Janick immediately. CEA covers DCF matters. Don't go into a meeting alone.
- Do not share information with students about administration or jobs. Meetings with administration are not to be shared with parents or students.
- No personal business on any school device or WIFI. Do not use school email for personal business. Do not use school WIFI (even public one) for your own devices or cell phones!!!!!!
- Do not give out cell phone numbers or text students EVER.
- If you are injured on the job please fill out appropriate paperwork. Found on SEA website. Getting assaulted is not part of your job ever!!!!!!
- If you feel a meeting with an administrator is going south you have the right to stop a meeting and get representation.
- School Times for teachers. This includes wraparound time. Time before student day is not PREP and must be in class with students.
 - HS: 7:15 - 2:25 (3:20 Tuesdays) MS: 7:10 – 2:20 (3:20 Tuesdays)
 - MIS: 8:20 – 3:30 (4:30 Tuesdays) S: 8:20 – 3:30 (4:30 Tuesdays)
- Please contact Mark Janick ((860) 919-7674) 24/7, or email mvjanick@gmail.com if you have any questions or concerns. www.suffieldteachers.org for updates.