

SEA MEETING MINUTES November 8, 2018

Present: Mark Janick, Kevin Courchesne, Chris Cosma, Jay Efland, Noreen Harnett, Shannon Picard, Samantha Schragger, Suzanne Wosko, Kelly Meyer

Website for Suffield Education Association = www.suffieldteachers.org

Michelle Killam – Secretary’s Report:

- All teachers new to our district have been registered as new SEA/CEA/NEA members.
 - New membership cards are mailed as they are entered at CEA
 - Cards will be distributed (sent directly to the member) when they arrive
 - ALL CARDS HAVE BEEN SENT TO MEMBERS REGISTERED TO DATE
- A second membership roster will be delivered on December 1, 2018 and will be reconciled by January 15, 2019 (deadline set by CEA)

Chris Cosma – Treasurer’s Report:

- No changes to report.

Kevin Courchesne – Vice President’s Report: 10 min meetings (handout)

- Nothing to Report: more to come in December meeting

Mark Janick (860) 919-7674 – President’s Report:

- Staff completed online PD about mandated reporting. Thinking Michelle Z should have someone to come in (lawyer) to be avail to answer question and clarify.
- **Retirement/Degree change:** Copy of email sent November 7 2018 at 12:30 from Kathy Carney about certification change or retirement.
- **Missing Emails:** Mark has emails missing for some teachers:
 - SHS: Aaron Patterson, Tim Shea, Kathryn McCluskey, Stephannie Holland
 - SMS: Laura Magora
 - MIS: Brooke Schomburg, Christine Neskie
 - Spaulding: Leah Slawinowski, Penny D’Aleo
- **School Calendar:** We have no say in calendar...even if it doesn’t align (for example some teachers live out of Suffield). We give input but that’s it.
- **PD Times:** Spaulding and McAlister need to share PD times on schedule (hand out from Mark) with their building Admin at monthly.
- **Teacher Assault:** no need for paperwork...just report!
 - Go to nurse and report assault....because if for any reason the child reports it to parent...you want evidence of situation
 - Fill out form from nurse (it goes to principal)

- Bring copy of form to principal and bring it to his/her attention
 - Follow up with an email to principal
 - You need to cover yourself because DCF could be involved.
 - “This is part of your job” --if you are told this, write it down and report it to Mark
 - If at any time you have questions, go to Mark. (860) 919-7674
 - Your position does not justify allowable injuries/assault
- **Negotiation:** Negotiations have closed. New contract details will be shared out on Tuesday November 20
 - SHS & SMS 2:30-3, 3-3:30 open for questions
 - AWS & MIS 3:30-4, 4-4:30 open for questions
 - **Reps:** Spaulding is still in need of another rep
 - **Extra Classes:** According to contract this is a duty. If you hold an extra class it is on your own time but admin can release you of a duty. If you accept an additional class load your job is all parts of it including PPTs, exams etc.
 - **Stipends:** there will be a committee to revisit that part of the contract. Stipends should be done after school.
 - **PLC's:** This should be time for teachers to collaborate regarding their teaching practices and student work. Note: AWS and MIS teachers were trained in a specific PLC process this summer and teachers in these buildings are following a process based this training which is a form of PLC.

Goals - Year ends are not tied to testing but are based on your percentage of kids meeting your IAGD's. Be sure they are reasonable and achievable.