

SEA REP MEETING

April 3, Middle school

4:30-5:30 PM

Michelle Killam (Membership Chair/Secretary):

- Membership update?

Shannon Picard (Treasurer/VP):

- Updates/changes

Mark Janick (President):

- SEA Survey questions? What to do next?
- School Budget for next year and TVT meetings
- SEA scholarship
- SEA General Meeting May 15. Where?
- Email collection: Email Mark Janick: mvjanick@gmail.com
- Administrative Meetings once a month (be careful what you share)
- Ten-minute meetings once a month must do!!!
- Ongoing issues for each school SHS, SMS, MIS, Spaulding

April Ten Minute Meeting

- Check website www.suffieldteachers.org once a week for updates.
- If you are a witness or called on about DCF. Please contact Mark Janick immediately. CEA covers DCF matters. Don't go into a meeting alone.
- SEA scholarship is out on our website under documents. All information is in on the "DOCUMENTS" tab. Document is due to any one of the building reps or Mark Janick by May 15
- SEA will be hosting an end of year social open to only active or retired SEA members on June 8 from 2:30-5:00PM at the Shade Bar & Grille in Windsor Locks. Appetizers will be provided. Cash bar. Come celebrate end of another year together and celebrate any retirements
- If meeting is going south you can always bring in a rep to help document meeting.
- Our SEA General meeting is going to be on May 15.
- School Times for teachers. This includes wraparound time. Time before student day is not PREP and must be in class with students.
 - HS: 7:10- 2:20 (3:20 Tuesdays) MS: 7:20 – 2:30 (3:30 Tuesdays)
 - MIS: 8:20 – 3:30 (4:30 Tuesdays) S: 8:20 – 3:30 (4:30 Tuesdays)
- No personal business on any school device or wifi. Do not use school email for personal business. Do not use school wifi (even public one) for your own devices or cell phones!!!!!! Only school work on school computers!
- Take new security matters and protocols seriously!
- If you are injured on the job please fill out appropriate paper work. Found on SEA website. Getting assaulted is not part of your job ever!
- Please make sure you are getting the proper 200 minutes of prep time per week, and a proper 30 min duty free lunch every day.
- If you feel a meeting with an administrator is going south you have the right to stop a meeting and get representation. End of year evaluations coming up.
- Please contact Mark Janick ((860) 919-7674) 24/7