

SUFFIELD EDUCATION ASSOCIATION

Representative Meeting SEPTEMBER 23, 2019

PRESENT:

Executive Board: Mark Janick, Kevin Courchesne, Michelle Killam, Chris Cosma

Spaulding Representative(s): Suzanne Wosko and Carolyn Liss

McAlister Representative(s): still seeking McAlister Representatives

Middle School Representative(s): Shannon Picard and Cynthia Pfaff

High School Representative(s): Noreen Harnett

Michelle Killam: Secretary's Report & Membership Chair

- Every teacher new to our district joined the union
- Our roster will be reconciled for the first time this year by October 1

Chris Cosma: Treasurer

- Budget Update
- Taxes = Mark updated our taxes for the year

Kevin Courchesne: VP's Report

- Website Update
 - Kevin will update www.suffieldteachers.org
 - Meeting agendas
 - Election News
- 10 Minute Meeting
 - 10 Minute Meeting agendas will be give at our SEA Meetings
 - Meetings should take place after Faculty Meetings

Mark Janick: President's Report

- Meeting Dates
- The Rep Council will meet:
 - October 21 @ SMS
 - November 18 @ MIS
 - December 16 @ AWS
 - January 27 @ SHS
 - February 24 @ SMS
 - March 23 @ MIS
 - April 27 @ AWS

- May General Meeting
- McAlister Representative Update
 - SEA is still looking for 2 representatives from McAlister
- Hartford Marathon
 - October 12, 2019
 - Each year SEA participates
 - www.cea.org/cef/hartford-marathon
- Holiday Bear - Holiday Gift Giving Program
 - Each year SEA participates in the Connecticut Education Foundation's Holiday Bear Project
 - Noreen Harnett and Cynthia Pfaff will shop for the child we are chosen to sponsor
- Employee Assistance Program
 - Information about this program is located under the Human Resource tab of the Suffield Public website www.suffield.org
- Sick Leave Bank
 - Information is in our contract
 - Information will be emailed by Central Office
- CEA Retirement Workshops
 - CEA Retirement Specialist Robyn Kaplan-Cho will cover a wide range of issues related to the State Teachers' Retirement System and will offer time for questions following the presentation.
 - To REGISTER <http://www.cea.org/retirementWorkshops/>
- Extra Pay for PD
 - Memorandum of Agreement between the Suffield BOE and SEA that covers the period from 2019-2021
 - Any teacher designated by administration to serve as a professional development presenter will be paid for the time spent preparing for the presentation.
 - Details will be added to our contract when it is re-negotiated
- Assault Form
 - The Suffield Public Schools Report of Staff Assault/Incident form has not been approved
 - Please continue to fill out the old forms in the nurses office until we get the new one approved.

- Student Restraint
 - Do not restrain a student (or help the student move out of a classroom) if you have not had emergency restraint training
- Stipends
 - November 4 is the first BOE meeting to discuss stipends
 - SEA has discussed all stipends with Central Office
- PDEC Update
 - An email will go out to invite teachers to be a part of PDEC
 - Teachers from all different areas of each school were chosen
- Update Times
 - Mark will update the Start and End Times Chart
 - Kevin will post the chart on our website
- Teacher Assistance Plans
 - Teachers need to know you should not be living in “developing” when evaluated
 - Make sure there is a reason for each developing category instance
 - Provide proof of being in the proficient category
 - Get support to move to proficient
- Wifi and School Tech
 - Do not share the “Guest” password with anyone
 - Do not use the school wifi on your personal devices
- DCF October 7 Meeting
 - Mark will attend a DCF Meeting with other Union Presidents
 - An update will be shared at the next SEA Meeting

Representatives should be:

- visible in building
- relaying important details through:
 - 10 min meetings
 - reminders to check <http://www.suffieldteachers.org> THIS IS OUR WEBSITE
 - having building administration monthly meetings

New Teacher Welcome @ Problem Solved Brewery

September 27, 2019 3PM - 5PM \$1.00 off with Suffield School ID
2 N Rd #4, East Windsor, CT 06088