

SEA REP MEETING April 3, 2023
Suffield Middle School 4:30-5:30 PM

Members Present:

Michelle Killam (Membership Chair/Secretary):

- Membership update
 - Roster was received from CEA on February 23, 2023
 - Last roster of the school year
 - Updated with SPS HR Dept. Payroll Record
 - Changes Made:
 - STEBBINS, JANE M = married name change - Schofield
 - “Potentials List” updated and emailed about Join Now
 - CARON, ERIN E = Joined 4/3/23
 - PAGE, ALEXIS K
 - SCHORTMANN, SARAH
 - GOSS, ASHLEY = Emailed 4/3/23 will not join
 - MACFADDEN, MEGHAN
 - ZAHNER-LEE, KEELY Joined 4/7/23
 - McGhee, Kaitlyn
 - 1 year LOA
 - not getting paid
 - letter rec. 4/1/2023 = will return for 23-24
 - Baltazar, Lyndsay
 - 1 year LOA
 - not getting paid
 - letter rec. 4/1/2023 = resignation letter
 - Need Up to Date Address: All were emailed today
 - Melanie Brown - SHS = all set 4/3/23
 - Erica Dillon - Spaulding
 - Alyssa Harper - Spaulding
 - Samantha Schwartz - Spaulding = all set 4/3/23
 - Rachael Witt - SMS = all set 4/3/23

Shannon Picard (Treasurer/VP):

- Updates/changes
 - All set
 - Scholarship, charity, and end of year stipends coming up
 - Just received another \$1000 grant for community outreach from CEA

Mark Janick (President):

- SEA Survey Result question?
 - What to do next?
 - Each group will discuss the survey with the building principal and administration..

- Mark will create an executive summary to share with TVT, board and SEA at general meeting on May 15 at 6:00PM
- School Budget for next year and TVT meetings
 - Budget is tight for next year.
 - All one year positions and DSAP positions have been non renewed.
 - Board budget around 4.9 if it gets cut anymore that would mean teacher cuts.
- SEA scholarship
 - Forms are online. Fill out and give to the building rep or Mark Janick or Email to mvjanick@gmail.com by May 15.
- SEA General Meeting May 15. On zoom at 6:00. Link will be posted on the website.
- Email collection: Email Mark Janick: mvjanick@gmail.com
- Administrative Meetings once a month (be careful what you share)
- Ten-minute meetings once a month must do!!!
- Ongoing issues for each school
 - SHS
 - SMS
 - MIS
 - Spaulding

April Ten Minute Meeting Agenda

- **Check Website**
 - www.suffieldteachers.org
 - once a week for updates
- **DCF**
 - If you are a witness or called
 - contact Mark Janick immediately.
 - CEA covers DCF matters.
 - Don't go into a meeting alone.
- **SEA Scholarship**
 - On our website under documents.
 - All information is on the "DOCUMENTS" tab.

- “Application” is due to any building rep or Mark Janick by May 15th
- **End of Year Social**
 - SEA will be hosting an end of year social.
 - open to only active and retired SEA members.
 - June 8, 2023
 - 2:30 - 5:00 PM
 - Shade Bar & Grille in Windsor Locks.
 - Appetizers will be provided. Cash bar. Come celebrate end of another year together and celebrate any retirements
- **Meeting with Administrator**
 - Not Going Well
 - ask to bring in a building rep
 - Document Meeting
 - Support
- **SEA General meeting**
 - May 15 6:00 PM on zoom
 - TIMES/PLACES
 - School Times for Teachers
 - Includes wraparound time
 - Time before student day is not PREP and must be in class with students.
 - SHS
 - 7:10- 2:20 Monday, Wednesday - Friday
 - 3:20 Tuesdays
 - SMS:
 - 7:20 – 2:30 Monday, Wednesday - Friday
 - 3:30 Tuesdays
 - MIS:
 - 8:20 – 3:30 Monday, Wednesday - Friday
 - 4:30 Tuesdays
 - Spaulding:
 - 8:20 – 3:30 Monday, Wednesday - Friday
 - 4:30 Tuesdays
- **School Devices and/or WiFi**
 - No personal business on any school device or wifi.
 - Do not use school email for personal business.
 - Do not use school wifi (even public) for your own devices or cell phones!!!!!!
 - Only school work on school computers!
- **Security Matters**
 - Take new security matters and protocols seriously!
- **Injured on the Job**
 - Fill out appropriate paperwork
 - Found on SEA website
 - Getting assaulted is not part of your job ever!
- **Prep Time**
 - Please make sure you are getting:
 - 200 minutes of prep time per week
 - 30 min duty free lunch

- End of the year evaluations are coming up.

Contact Mark Janick ((860) 919-7674) 24/7