

Agenda Rep Council: September 5, 2018 (4:00-6:00) High School

Present: Mark Janick, Chris Cosma, Cristina Eberhart, Kelly Meyer, Shannon Picard, Samantha Schrage, Noreen Harnett, Jay Efland

Chris Cosma: Treasurer's Report

- SEA budget (handout)
 - budget items for 2018 – 2019 were discussed

Michelle Killam: Secretary's Report & Membership Chair

- Membership cards
 - handed out to all representatives
 - should be handed out this week
- Membership
 - will be up to date by the end of September
 - new members will receive their membership cards as soon as member applications are processed at CEA

Kevin Courchesne: VP's Report & PR&R Chair

- 10 min meetings
 - agendas will be sent out
 - representatives will deliver the agenda items at their school's next faculty meeting

Mark Janick: President's Report

- Contracts (handout)
 - all representatives have copies of our contract
 - contract is located online at <http://www.suffieldteachers.org>
 - look under
 - more
 - documents
 - helpful documents

- Prep Time
 - representatives should be sure to check that all levels have proper time
 - 200 minutes per week

- PLC's
 - PLC done properly:
 - Agenda set by teachers in the PLC
 - Chose a Problem of Practice
 - Work on Problem of Practice

- Teacher assault
 - be sure to visit the nurse and fill out a report if you are hit by a student
 - encourage anyone that has been hit by a student to see the nurse and fill out a report

- School Times (handout)
 - Regular Day for Teachers:
 - SHS 7:10AM – 2:20PM
 - SMS 7:25AM – 2:35PM
 - MIS/SP 8:20AM – 3:30PM
 - Early Release for Teachers:
 - SHS 7:10AM – 12:15PM
 - SMS 7:25AM – 12:30PM
 - MIS/SP 8:20AM – 1:25PM
 - Two Hour Delay Teachers:
 - SHS 9:10AM – 2:20PM
 - SMS 9:25AM – 2:35PM
 - MIS/SP 10:20AM – 3:30PM
 - Tuesday Meeting Days Teachers:
 - SHS 7:10AM – 3:20PM
 - SMS 7:25AM – 3:35PM
 - MIS/SP 8:20AM – 4:30PM
 - Early Release Meeting Days Teachers Non - Tuesdays:
 - SHS 7:10AM – 2:20PM
 - SMS 7:25AM – 2:35PM
 - MIS/SP 8:20AM – 3:30PM
 - Early Release Meeting Days Teachers Tuesdays:
 - SHS 7:10AM – 3:20PM
 - SMS 7:25AM – 3:35PM

- MIS/SP 8:20AM – 4:30PM
- Full Day PD
 - SHS 8:00AM – 3:00PM
 - SMS 8:00AM – 3:00PM
 - MIS/SP 8:00AM – 3:00PM
- TEAM update
 - mentors have been chosen
 - refresher class will be offered see Jack Ferraro
- PDEC update
 - an email was sent out by the Assistant Super to email interest in joining the PDEC committee
- Website
 - check it often
 - updated regularly
- III Family Days
 - these are days to use when someone is seriously sick in your family and or bereavement days.
- Meeting Dates
 - see list below
- CEA Professional Learning Academy (handout)
 - there are workshop offerings
 - 1 ½ long
 - free
- Being visible in building
 - let people know who you are
 - check in with people
- Building 10 min meetings a must at least once a month!
- Building Administration meetings
 - once per month
 - Building Administration meetings
- IEP's & 504's

- do not print
- IEP Direct in PowerSchool does not allow them to be printed

Executive Board: Mark Janick, Kevin Courchesne, Chris Cosma, Michelle Killam
Representatives: Cristina Eberhart, Suzanne Wosko, Amy Larson, Kelly Meyer, Shannon Picard, Samantha Schrager, Noreen Harnett, Jay Efland

REMINDERS: Check website weekly www.suffieldteachers.org
NEXT MEETING: October 3, Middle School

Every meeting will start at 4:00 PM and end by 6:00 PM.
Each school is responsible for food and drink.

Meetings for the year:

Oct 3 Middle School, Nov 8 McAlister, Dec 5 Spaulding, Jan 2 High School, Feb 7 Middle School, March 7 McAlister, April 3 Spaulding, May 13 & 20 SEA General Meeting High/Spaulding